

Financial Assistance Review Committee (FARC)
Quarterly Meeting
Technology Park
Glen Allen, Virginia
May 13, 2010
1:00 PM

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Wayne Peer, Chairman		Amanda Davis	Tracy Mason - OEMS
Billy Altman		Linwood Pulling	Michael Berg - OEMS
Dan Butler			Carol Fischer-Strickler - GAB
Brad Ferguson			
Pokey Harris			
Stuart Smith			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 2/11/2010 Meeting Minutes	Wayne Peer, FARC Chair, made a motion to approve the minutes from February 11, 2010.	Minutes approved
II. RSAF Web Based Program: A) RSAF Portal Demonstration	Tracy Mason, OEMS Business Analyst, provided a demonstration of the newly developed RSAF web portal that will allow FARC and other reviewers to by-pass the current process of receiving and loading CD's via the mail system. The current process requires the reviewers to load two CD's in their computer, one CD is for the Grader Program and the other CD has .pdf files of all grant requests. Once the information is completed, the reviewers must then go to the OEMS website and upload their Grader CD information so it transfers to the OEMS. This will eliminate the need to burn CD's and will allow each reviewer to download the information themselves off the OEMS website, however they will still need to upload the completed information via the OEMS website as done previously. OEMS will place a link on the website so FARC can become familiar with the process, this will take effect for the next grant cycle, September 15, 2010. OEMS will assign each reviewer a user-name and password. All problems will need to be reported to the VITA Helpdesk .	No further action is required
III. June 2010 Grant Cycle A) Toughbook Requests	RSFAF funded 117 toughbook computers in the December 2009 grant cycle, priority was given to agencies with patient-transport vehicles. For the current cycle, 06-10, 15 agencies have requested a total of 95 toughbooks, however a majority of these requests are for non-transport vehicles. FARC members discussed that they had heard from several agencies that toughbooks are a priority for FARC, therefore an influx of requests have been received.	No further action is required

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B) Grant Issues	<p>1) The City of Manassas Fire & Rescue requested a heavy duty rescue vehicle in the amount of \$422,305.60 in state funding. 2) Louisa County Fire & Emergency Services have requested 2 transport units with state funds of \$180,000 each. The original request asked for \$335,000.00 each, but these were mistakenly added together and then entered twice. During the Transportation Meeting, mileage on the grant application was questioned and an OEMS program representative inspected their vehicles. The mileage was incorrect on their grant application and the correct mileage has been attached to their grant request. 3) Vinton Fire and EMS and Vinton First Aid Crew both put in grants requesting ambulances. During the regional council review, it was determined they were trying to get 2 ambulances for the rescue squad, they were then informed that one agency couldn't ask for an ambulance for another agency. Vinton First Aid Crew withdrew their grant. 4) There are several requests for sheriffs offices requesting AED's. A sheriff's office in the southwest Virginia region contacted Amanda Davis, Grants Manager requesting an explanation regarding a comment at the Southwest Virginia EMS Council grant review. This comment from the council told the agency that AED's requested by law enforcement were not a priority of FARC. Mrs. Davis explained that AED's are always a priority of the Committee, however the first priority of the Committee is to fund EMS agencies.</p>	<p>1) No further action is required 2) Louisa County EMS - Andy Daniel, OEMS Program Rep has submitted the corrected mileage and it has been attached to the grant application and forwarded to FARC. 3) No further action is required 4) No further action is required</p>
<p>IV. Grants Manager Report: A) LP15 FDA Class 1 Recall</p> <p>B) DHS Grant Submission</p> <p>C) Prior Grants Outstanding Report</p>	<p>The U.S. Food and Drug Administration made a Class 1 recall on the Physio-Control LP15 Monitor/Defibrillator. A Class 1 recall is the most serious type of recall and can involve situations in which there is a reasonable probability that use of this product will cause serious adverse health consequences or death. OEMS received 19 LP15 requests for this cycle. FARC discussed the possibility of calling each agency to inform them of the recall, however is it the responsibility of OEMS? Another discussion regarded the option to offer the agencies awarded another option in place of the LP15, FARC members stated that this was not a major issue because Physio-Control won't ship defective units. If this becomes an issue, there are a lot of products that are comparable.</p> <p>OEMS has submitted an application to the Virginia Department of Emergency Management for the 2010 DHS grant. OEMS applied for \$1.5 million to place portable radios in all Designated Emergency Response Agencies (DERA) patient transport vehicles. This would allow operable communications in case of a disaster. FARC members discussed the option of substituting mobile radios in place of portables due to the battery power portables may take. Members also discussed the necessity to ensure that these units met all narrowbanding requirements.</p> <p>Several grantees that requested funding for this grant cycle have not drawn down funding that was received during prior grant cycles. A special condition will be placed on any grants awarded that a letter of explanation must be submitted prior to reimbursement informing OEMS why the funding was not drawn down. 1) Kerrs Creek VFD is requesting 1 LP15, 2</p>	<p>Mrs. Davis will call Physio-Control and discuss the recall. OEMS needs to ensure that this product will not be delayed for shipping.</p> <p>Mrs. Davis will meet with Ken Crumpler, OEMS Communications Coordinator to discuss the possibility of purchasing mobile radios in place of the requested portables.</p> <p>No further action is required</p>

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<p>D) Priority Grants</p> <p>E) Conflict of Interest</p> <p>F) Update of Regional EMS Council Scanner Grant</p> <p>G) Grant Scoring Sheet</p>	<p>Panasonic Toughbooks, 20 Minitor V Pagers and 6 portable radios. In December 2007, this agency was funded for 2 LP500 and 2 suction units, these funds were never drawn down. 2) Lynchburg College of EMS is requesting 1 SUV First Response Vehicle and a Panasonic Toughbook. In December 2008, this agency was awarded 5 Minitor V pagers, these funds were no drawn down. 3) Meherrin VF&R is requesting 2 EZ-IO G3 and 10 Portable Radios. In December 2007, this agency was awarded AV Equipment, 1Dell PC and 1 Laptop Computers, these funds were never drawn down.</p> <p>The following grants have met the special priority requirements for this cycle. 1) Danville LS/FAC - Rescue Equipment; 2) Franklin County Public Safety - Leadership Training Weekend; 3) Richmond Ambulance Authority - Mountain Bikes for Special Events; 4) Tazewell County 911 - EMD; 5) Tidewater EMS Council - DMSU Training Equipment; 6) VAGEMSA – Funding for a Website.</p> <p>FARC members were reminded about the conflict of interest. If you have dealings with an agency or have had previous dealings with an agency, please abstain from grading.</p> <p>BREMS was awarded a grant on behalf of the 11 EMS Regional Councils for 280 scanners. BREMS is the lead on this grant, the scanners will be distributed to the remaining councils this week.</p> <p>The grant review sheet was demonstrated by Mrs. Davis by using a random grant request and asking for feedback from the committee regarding the content. Points were given for the following: 1) Grant information complete; 2) Financial need & budget; 3) Sustainability; 4) Special priorities; 5) Item requested; 6) Systems integration; 7) Priority of underdeveloped or aged systems and Bonus points that are awarded for meeting certain criteria. Edits will be made accordingly and this review sheet will be mandatory for the next review cycle.</p>	<p>No further action is required</p> <p>No further action is required</p> <p>No further action is required</p> <p>No further action is required.</p> <p>FARC requested that the following edits be incorporated: call volume should receive 1point on the grading scale, updating of certification levels to First Responder, EMT, EMT Enhanced, Intermediate and Paramedic. OEMS no longer certifies Shock Trauma or Cardiac Technician. It was suggested that if a grantee doesn't draw down a grant, points may be deducted from the grading scale.</p>
<p>V. Grants Unit</p> <p>A) Payments processed February - April 2010</p>	<p>The grants unit processed payments totaling \$2,092,045.00 for the period of February - April 2010.</p>	<p>No further action is required</p>
<p>VI. Open Discussion</p>	<p>Mrs. Davis addressed a question from the committee concerning the toughbooks that were awarded during 2009. Can an agency use the awarded Panasonic Toughbook Computers for more than PPCR reporting, can they load other software besides Image Trend? Mrs. Davis stated that the grant requirements are that each locality has full administrative rights, as long</p>	<p>No further action is required</p>

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	<p>as the agency remains compliant with the PPCR mandated program.</p> <p>FARC grades are due to OEMS on May 24, 2010 by 5:00 PM.</p> <p>FARC requested a breakdown of the toughbook grants.</p> <p>FARC would like to attend the next Transportation Committee.</p> <p>FARC stated that the grades and comments provided by the OEMS Communications Coordinator are not helpful or beneficial to the review process. Discussion from the committee stated that the comments and grades do not help them in determining whether the grantee should be funded.</p> <p>Pokey Harris, FARC member, stated that applicants applying for the EMD program have requested several aspects such as training, software and hardware. One training program may cost more than another, therefore, you can't grade one above the other just because of the costs. Some of the applicants separate these out and when grading she suggested that other members should look at the requests as if it were one line item. She stated that all items needs to be present in order to have a successful program.</p>	<p>No further action is required</p> <p>Mrs. Davis will submit this information to FARC via email with the breakdown of toughbook grants along with transport/nontransport requests.</p> <p>Michael Berg, OEMS Compliance and Regulations Manager, will forward this date to Mrs. Davis to distribute to FARC.</p> <p>A motion was made by Wayne Peer, FARC Chair and seconded by Billy Altman.</p> <p>This issue will be discussed at the next FARC quarterly meeting scheduled for August 12 2010.</p>
VII. Adjournment	Wayne Peer, FARC Chair, made a motion to adjourn.	The RSAF awards meeting will be held June 3-4 2010 beginning at 9:00 AM each morning. The meeting on June 3 rd will be held at 1001 Technology Park Drive and the meeting on June 4 th will be held at 1041 Technology Park Drive. Our next quarterly meeting will be held on August 12, 2010 at 1:00 PM. This meeting will be held at 1001 Technology Park Drive.